



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

April 27, 2026

DIVISION MEMORANDUM
No. 172, s. 2026

DEPED RO8 E-CERTIFICATE OF NO PENDING ADMINISTRATIVE CASE

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
School Heads (Elementary & Secondary)
Teaching and Non-Teaching Personnel
All Others Concerned

1. In line with the Department's continuing efforts to enhance efficiency, transparency, and service delivery through digital transformation, the **DepEd Regional Office VIII** announces their implementation of the **e-Certificate of No Pending Administrative Case System**.
2. The system enables online submission and automated processing of requests, including verification of employee records and administrative case status, and generation of the certificate with appropriate security features such as document control number, QR code for verification, and PNPKI-based digital signature.
3. The system covers only requests made by teachers, teaching-related positions, third level officers, and regional office personnel. Requests from non-teaching personnel of schools and Schools Division Offices (SDOs) shall be processed at the SDOs, as jurisdiction over such personnel on administrative cases lies with their respective Schools Division Superintendents.
4. The google form may be accessed through the official DepEd Regional website under Legal Services.
5. For guidance and compliance.



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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

REGIONAL MEMORANDUM

No. **474** s. 2026

e-CERTIFICATE OF NO PENDING ADMINISTRATIVE CASE

To: Schools Division Superintendents
Division Legal Officers
All Others Concerned

1. In line with the Department's continuing efforts to enhance efficiency, transparency, and service delivery through digital transformation, this Office announces the implementation of the e-Certificate of No Pending Administrative Case System for DepEd Regional Office VIII.

2. The system enables online submission and automated processing of requests, including verification of employee records and administrative case status, and generation of the certificate with appropriate security features such as document control number, QR code for verification, and PNPKI-based digital signature.

3. The system covers only requests made by teachers, teaching-related positions, third level officers, and regional office personnel. Requests from non-teaching personnel of schools and Schools Division Offices (SDOs) shall be processed at the SDOs, as jurisdiction over such personnel on administrative cases lies with their respective Schools Division Superintendents.

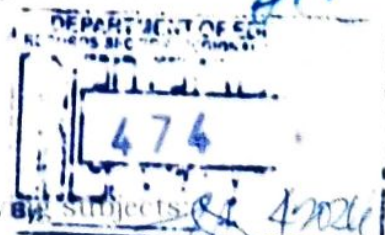
4. All SDOs are enjoined to disseminate the implementation of the system and ensure the accuracy of personnel and case records. The google form may be accessed through the official DepEd Regional website under Legal Services.

5. For guidance and compliance.


SALUSTIANO T. JIMENEZ EdD, JD, CESO III
Regional Director

Enclosures: None
References: None

To be indicated in the Perpetual Index under the following



Certificate of No Pending Administrative Case

Digital Certificate