



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

May 07, 2026

DIVISION MEMORANDUM

No. 190, s. 2026

CID TEAM COMPREHENSIVE WORK PLAN FOR CY 2026–2027

To: Assistant Schools Division Superintendent
Chiefs of Functional Divisions
Education Program Supervisors (EPSs)
Public School District Supervisors (PSDSs)
CID Personnel and Staff
Public Elementary and Secondary School Heads
All Others Concerned

1. In line with the implementation of the Learning Systems Strand (LSS) Reform Policies, Enhanced K–10 Curriculum (MATATAG Curriculum), ARAL Program, Flexible Learning Program (FLP), Education in Emergencies (EiE), Senior High School (SHS), Work Immersion Program, and the Quality Management System (QMS) processes of the Curriculum Implementation Division (CID), this Office hereby disseminates the CID Team Comprehensive Work Plan for Calendar Year 2026–2027 covering the period May 6, 2026 to April 8, 2027.
2. The Work Plan is anchored on DepEd Job Description Version 3.0, Philippine Professional Standards for Supervisors (PPSS), and the mandated Key Result Areas (KRAs) of the CID, namely: Instructional Supervision and Management; Assessment of Learning; Learning Resources Management and Development; Technical Assistance on Curriculum Implementation; and Office Administration and Performance Management. Likewise, the Work Plan incorporates the Quality Management System (QMS) Core Processes of the CID, including Learning Delivery Management and Development, Resource Management and Development, Education Assessment and Research, and other curriculum and instruction-related support functions.
3. The CID Team Comprehensive Work Plan aims to strengthen instructional supervision through classroom observation, monitoring, unified supervision, technical assistance, coaching and mentoring, assessment operations, learning resources quality assurance, contextualization of learning materials, research and innovation, and data-driven curriculum implementation to improve learner outcomes and school performance across the Schools Division of Calbayog City.



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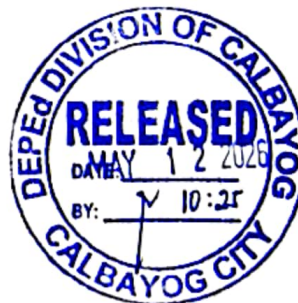
4. The Work Plan shall adopt the weekly operational schedule of the CID Team, as follows: Monday shall be devoted to CID regular meetings, planning conferences, data review, and policy updates; Tuesday to Thursday shall be allocated for field monitoring, instructional supervision, classroom observations, coaching and mentoring, provision of technical assistance, and validation activities; and Friday shall be dedicated to office work, including consolidation of reports, analysis and interpretation of findings, research, documentation, and preparation of technical reports.

However, notwithstanding the foregoing schedule, Mondays and Fridays may be utilized for instructional supervision and other field-based activities, as may be deemed necessary, depending on the urgency of concerns, nature of work, and operational requirements.

5. All CID personnel, including the CID Chief, Education Program Supervisors (EPSs), Public School District Supervisors (PSDSs), and CID Staff, are hereby directed to strictly implement the attached CID Team Comprehensive Work Plan and ensure that all activities are aligned with the Enhanced K–10 Curriculum (MATATAG Curriculum), LSS Reform Policies, ARAL Program, PPSS, and QMS standards.
6. Attached to this Memorandum is the CID Team Comprehensive Work Plan 2026–2027 as Enclosure.
7. Expenses relative to the implementation of this Memorandum shall be charged against available local/division funds subject to the usual accounting and auditing rules and regulations.
8. Immediate dissemination of and strict compliance with this Memorandum is directed.

Issued this 11th day of May 2026 at Calbayog City, Samar, Philippines.


MARGARITO A. CADAYONA JR., PhD, CESO VI
Schools Division Superintendent



ENCLOSURE NO. 1 TO DIVISION MEMORANDUM NO. _____, s. 2026

CID TEAM COMPREHENSIVE WORK PLAN 2026–2027

Curriculum Implementation Division (CID)
May 6, 2026 – April 8, 2027

LEGAL AND POLICY BASES

This CID Team Work Plan is aligned with the following:

- DepEd Job Description Version 3.0
- Philippine Professional Standards for Supervisors (PPSS)
- Quality Management System (QMS) – CID Core Processes
- Learning Systems Strengthening (LSS) Reform Policies
- Enhanced K–10 Curriculum (MATATAG Curriculum)
- 3-Term School Calendar
- ARAL Program
- Flexible Learning Program (FLP)
- Education in Emergencies (EiE)
- Senior High School (SHS) Program
- Work Immersion Program
- PPST-Aligned Instructional Supervision Framework

I. OVERALL PURPOSE

To ensure effective implementation of the Enhanced K–10 Curriculum (MATATAG Curriculum) through strengthened instructional supervision and management, learning assessment, learning resources management and development, technical assistance, research and innovation, and quality office administration aligned with Learning Systems Strengthening (LSS) reforms and Quality Management System (QMS) processes.

II. MANDATED KEY RESULT AREAS (KRAs)

KRA	Description
KRA 1	Instructional Supervision and Management
KRA 2	Assessment of Learning
KRA 3	Learning Resources Management and Development
KRA 4	Technical Assistance on Curriculum Implementation
KRA 5	Office Administration and Performance Management

III. QUALITY MANAGEMENT SYSTEM (QMS) CORE PROCESSES

Core Process	Sub-Processes	Key Activities
1. Learning Delivery Management and Development	Classroom Observation, Monitoring, Unified Supervision, Technical Assistance	Observation, Feedback, Development, Monitoring, Coaching & Mentoring
2. Resource Management and	Development of Contextualized Learning Resources; QA of Learning Resources	Localization, Contextualization,



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Core Process	Sub-Processes	Key Activities
Development		Validation, Utilization
3. Education Assessment and Research	Assessment Framework Development, Assessment Operations, Data Analysis, Research Development, Conduct of Research, and Utilization of Research Results	Assessment, Analysis, Innovation, Research
4. Other CID Functions	Curriculum and Instruction Support Activities	Participation in PPSS, LSS, and support programs

IV. INSTRUCTIONAL SUPERVISION FRAMEWORK

Element	Description
Observation	Classroom observations, learning walks, instructional rounds
Feedback	Post-conferences and reflective discussions
Development	INSET, LAC Sessions, Lesson Study, Capability Building
Technical Assistance	Curriculum support and intervention guidance
Monitoring	Validation of implementation and performance
Coaching & Mentoring	Professional support for teachers and school heads

V. GENERAL WEEKLY WORK SCHEDULE OF CID TEAM

Day	Major Activities	Responsible Personnel
Every Monday	CID Regular Meeting, Planning, Data Review, QMS Monitoring, Policy Updates	CID Chief, EPSs, PSDSs, CID Staff
Every Tuesday	Classroom Observation, Learning Walks, Instructional Supervision	CID Chief, EPSs, PSDSs
Every Wednesday	Coaching, Mentoring, Technical Assistance, LAC Sessions, Lesson Study	CID Chief, EPSs, PSDSs
Every Thursday	Monitoring, Validation, Assessment, Monitoring, FLP/EiE/SHS/Work Immersion Monitoring	CID Chief, EPSs, PSDSs
Every Friday	Office Work: Consolidation, Analysis and Interpretation, Research, Documentation, Planning	Entire CID Team

VI. SCHOOL CALENDAR PHASES (2026-2027)

Block	Schedule	Major Focus
ARAL Summer Block	May 6 – June 2, 2026	Learning Recovery and Intervention
Opening Block	June – July 2026	School Readiness and Curriculum Orientation
Instructional Block – Term 1	July – September 2026	Curriculum Delivery and Instructional Supervision
End-of-Term Block – Term 1	October 2026	Assessment and Intervention Planning



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Block	Schedule	Major Focus
Instructional Block – Term 2	November 2026 – January 2027	Continuous Monitoring and Technical Assistance
End-of-Term Block – Term 2	February 2027	Assessment and Program Evaluation
Instructional Block – Term 3	March 2027	Curriculum Completion, Innovation, and Research
End-of-SY Block	April 1–8, 2027	Consolidation, Evaluation, and Strategic Planning

VII. CID CHIEF WORK PLAN 2026–2027

► Chief Education Supervisor

Month/ Period	KRA	Purpose	Activities	Instructional Supervision Element	Expected Outcomes	MOVs
May 6–June 2, 2026	KRA 1 & 2	Lead ARAL implementation	Supervise literacy and numeracy intervention programs; monitor remediation implementation	Monitoring, TA	Effective learning recovery implementation	ARAL Reports
June 2026	KRA 4 & 5	Ensure school readiness	Conduct orientation on Enhanced K–10 Curriculum (MATATAG Curriculum), LSS, PPSS, and QMS	Development	Schools prepared for Opening Block	Orientation Reports
July 2026	KRA 1	Strengthen instructional supervision	Conduct classroom observations and unified supervision	Observation	Improved instructional delivery	Observation Reports
August 2026	KRA 1 & 4	Institutionalize coaching systems	Monitor coaching, mentoring, PLCs, and Lesson Study	Coaching & Mentoring	Functional collaborative learning systems	Coaching Logs
September 2026	KRA 2	Improve learner assessment systems	Analyze learner achievement data and curriculum gaps	Monitoring, Feedback	Data-driven interventions implemented	Assessment Reports
October 2026	KRA 1 & 2	Evaluate instructional implementation	Conduct curriculum review and	Feedback, TA	Improved intervention systems	Evaluation Reports



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Month/Period	KRA	Purpose	Activities	Instructional Supervision Element	Expected Outcomes	MOVs
			intervention planning			
November 2026	KRA 4	Strengthen SHS and Work Immersion	Monitor SHS curriculum implementation and immersion partnerships	Monitoring	Improved SHS implementation	MOAs
December 2026	KRA 4 & 5	Strengthen FLP and EIE systems	Monitor continuity learning implementation	Monitoring	Functional continuity systems	Validation Reports
January 2027	KRA 1	Sustain instructional leadership	Conduct coaching and mentoring sessions with EPSs and PSDSs	Coaching & Mentoring	Improved supervision practices	Coaching Reports
February 2027	KRA 2	Analyze learner performance	Consolidate learner achievement and intervention reports	Data Analysis	Improved learner intervention systems	Consolidated Reports
March 2027	KRA 3 & 4	Promote innovation and resource utilization	Review contextualized learning resources and innovations	Development	Increased innovation initiatives	Research Reports
April 1-8, 2027	KRA 5	Conduct year-end evaluation	Consolidate accomplishments and prepare strategic plans	Feedback, Development	Improved accountability systems	Annual Reports

VIII. EDUCATION PROGRAM SUPERVISORS (EPSs) WORK PLAN

Month/Period	KRA	Purpose	Activities	Instructional Supervision Element	Expected Outcomes	MOVs
May 6-June 2, 2026	KRA 2	Support ARAL implementation	Develop remediation modules and intervention materials	TA, Development	Improved literacy and numeracy interventions	ARAL Modules
June 2026	KRA 4	Orient teachers on curriculum reforms	Conduct orientation on curriculum standards, lesson planning, assessment, FLP, EIE	Development	Teachers equipped with updated standards	Orientation Reports



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Month/Period	KRA	Purpose	Activities	Instructional Supervision Element	Expected Outcomes	MOVs
July 2026	KRA 1	Improve classroom instruction	Conduct classroom observations and post-conferences	Observation, Feedback	Improved teaching strategies	Observation Reports
August 2026	KRA 1 & 4	Strengthen collaborative learning	Facilitate LACs and Lesson Study	Coaching & Mentoring	Institutionalized PLCs	LAC Reports
September 2026	KRA 2	Improve assessment implementation	Validate classroom assessment systems and analyze learner performance	Monitoring	Improved assessment practices	Validation Reports
October 2026	KRA 3	Improve contextualized learning resources	QA localized and contextualized learning materials	Development	Quality-assured learning resources	QA Reports
November 2026	KRA 4	Strengthen SHS and Work Immersion implementation	Monitor immersion and SHS curriculum delivery	Monitoring	Improved learner preparedness	Monitoring Reports
December 2026	KRA 4	Support FLP and EiE implementation	Validate continuity learning systems	Monitoring	Effective continuity learning implementation	Validation Reports
January 2027	KRA 1	Improve instructional practices	Conduct coaching, mentoring, and demo teaching	Coaching & Mentoring	Improved instructional quality	Coaching Reports
February 2027	KRA 2	Analyze learner achievement	Conduct item analysis and remediation planning	Feedback	Data-driven intervention planning	Data Reports
March 2027	KRA 3 & 4	Promote research and innovation	Monitor contextualized learning resources and innovations	Development	Increased research outputs	Research Reports
April 1-8, 2027	KRA 5	Consolidate accomplishments	Prepare annual accomplishment and evaluation reports	Monitoring	Improved evaluation systems	Annual Reports

IX. PUBLIC SCHOOL DISTRICT SUPERVISORS (PSDs) WORK PLAN

Month/Period	KRA	Purpose	Activities	Instructional Supervision Element	Expected Outcomes	MOVs
May 6-June 2, 2026	KRA 1 & 2	Monitor ARAL implementation	Validate remediation implementation in schools	Monitoring	Effective intervention implementation	Monitoring Reports
June 2026	KRA 4	Ensure school readiness	Conduct school readiness validation	Monitoring, TA	Schools prepared for	Validation Reports



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Month/Period	KRA	Purpose	Activities	Instructional Supervision Element	Expected Outcomes	MOVs
			and orientation		Opening Block	
July 2026	KRA 1	Improve instructional supervision	Conduct classroom observations and post-conferences	Observation, Feedback	Improved teaching practices	Observation Reports
August 2026	KRA 1 & 4	Strengthen school leadership	Conduct coaching and mentoring with school heads	Coaching & Mentoring	Improved instructional leadership	Coaching Logs
September 2026	KRA 2	Monitor assessment implementation	Validate school assessment systems	Monitoring	Improved assessment quality	Assessment Reports
October 2026	KRA 2 & 4	Evaluate school performance	Conduct learner achievement analysis and TA	Feedback, TA	Improved intervention systems	School Reports
November 2026	KRA 4	Strengthen Work Immersion implementation	Coordinate with industry partners and monitor implementation	Monitoring	Effective immersion implementation	MOAs
December 2026	KRA 4	Validate FLP and EiE systems	Monitor continuity learning implementation	Monitoring	Functional continuity systems	Validation Reports
January 2027	KRA 1	Sustain instructional support	Conduct TA and coaching visits	Coaching & Mentoring	Improved instructional support	TA Reports
February 2027	KRA 2	Consolidate learner performance reports	Validate school achievement reports	Data Analysis	Accurate learner performance data	Consolidated Reports
March 2027	KRA 3 & 4	Support innovations and learning resources	Monitor contextualized learning resource utilization	Development	Increased innovation implementation	Innovation Reports
April 1-8, 2027	KRA 5	Prepare district accomplishment reports	Consolidate annual reports and recommendations	Feedback	Improved accountability systems	Annual Reports

X. CID STAFF WORK PLAN

Month/Period	KRA	Purpose	Activities	Expected Outcomes	MOVs
May 6-June 2, 2026	KRA 2 & 5	Support ARAL implementation	Prepare intervention materials, schedules, and documentation	Efficient implementation support	Distribution Reports
June 2026	KRA 5	Support operational planning	Prepare templates, schedules, and databases	Organized CID operations	Approved Plans
July 2026	KRA 1	Support monitoring	Consolidate observation	Timely report	Consolidated



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Month/Period	KRA	Purpose	Activities	Expected Outcomes	MOVs
	& 5	activities	and monitoring reports	submission	Reports
August 2026	KRA 3	Maintain LRMS and digital systems	Upload and organize learning resources	Functional LRMS	LRMS Reports
September 2026	KRA 2	Manage learner achievement databases	Accurate learner data systems	Database Reports	
October 2026	KRA 5	Support End-of-Term reporting	Consolidate accomplishment reports	Complete reporting systems	Consolidated Reports
November 2026	KRA 4	Assist SHS and immersion documentation	Prepare monitoring records	Organized implementation support	Monitoring Reports
December 2026	KRA 4 & 5	Consolidate FLP and EiE reports	Organize documentation and reports	Complete documentation systems	Documentation Reports
January 2027	KRA 5	Support capability-building activities	Manage logistics and records	Successful implementation support	Training Reports
February 2027	KRA 2	Prepare learner performance summaries	Accurate assessment reports	Consolidated Reports	
March 2027	KRA 3 & 4	Assist research and innovation documentation	Consolidate research outputs and innovations	Organized research database	Research Reports
April 1–8, 2027	KRA 5	Prepare year-end documentation	Consolidate annual reports and records	Complete annual documentation	Annual Reports

XI. EXPECTED OVERALL CID OUTCOMES (2026–2027)

Area	Expected Outcomes
Instructional Supervision & Management	Institutionalized observation, monitoring, coaching, mentoring, and unified supervision
Assessment of Learning	Improved learner achievement and intervention systems
Learning Resources Management & Development	Quality contextualized and localized learning resources
Technical Assistance on Curriculum Implementation	Strengthened curriculum delivery aligned with the Enhanced K–10 Curriculum (MATATAG Curriculum)
Office Administration & Performance Management	Improved QMS compliance, planning, documentation, and accountability
Research & Innovation	Increased action research and innovation initiatives
FLP & EiE	Functional continuity learning systems
SHS & Work Immersion	Strengthened industry partnerships and learner preparedness
Learning Recovery	Reduced literacy and numeracy gaps through ARAL interventions



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XII. MONITORING AND EVALUATION MECHANISMS

Monitoring Area	Frequency	Responsible Personnel
Classroom Observation	Weekly	CID Chief, EPSs, PSDSs
Coaching and Mentoring	Weekly	EPSs, PSDSs
Technical Assistance	Weekly	CID Team
Assessment Validation	Monthly	EPSs
Learning Resource QA	Monthly	EPSs, CID Staff
Data Analysis and Interpretation	Quarterly	CID Chief, EPSs
Research Monitoring	Quarterly	CID Chief
SHS and Work Immersion Monitoring	Quarterly	EPSs, PSDSs
FLP and EiE Validation	Quarterly	CID Team
Program Evaluation	End of Every Term	CID Chief

Prepared by:

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 School Year 2026-2027



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