



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF CALBAYOG CITY

May 26, 2026

**DIVISION MEMORANDUM**

No. 214, s. 2026

**PARTICIPATION IN THE TECHNICAL ASSISTANCE IMPLEMENTATION-CUM-SBM SUMMIT**

TO : Assistant Schools Division Superintendent  
Chief Education Supervisors (CID & SGOD)  
Public Schools District Supervisors  
Secondary School Head Concerned  
All Others Concerned

1. In line with Regional Memorandum No. 138, s. 2026, re: Technical Assistance Implementation-cum-SBM Summit with the theme, "SBM in Action: Highlighting the Cyclical Nature of Self-Assessment and Improvement through CI, thereby Cultivating Excellence and Accountability for Quality Education," this Office announces the participation of concerned personnel in the said activity to be conducted on **July 30-31, 2026 at RELC NEAP RO VIII**.
2. Moreover, the following personnel are identified as participants in the aforementioned activity:

| <b>Participants</b>  | <b>Number of Participants</b> |
|--|-------------------------------|
| Schools Division Superintendent (SDS) and Assistant Schools Division Superintendent (ASDS) | 2                             |
| SGOD and CID Chiefs  | 2                             |
| SBM and Technical Assistance Coordinators  | 2                             |
| School Head - Calbayog City National High School (CCNHS)                                   | 1                             |
| SGC Elected and Designated Co-Chairs   | 2                             |
| <b>Total</b>   | <b>9</b>                      |

3. The selected School Head from Calbayog City National High School shall prepare a 10-15-minute video presentation showcasing the school's SBM Best Practices aligned with DepEd Order No. 07, s. 2024 or the Policy Guidelines on the Implementation of the School-Based Management (SBM) System.
4. Expenses for board and lodging shall be charged against RO-FTAD Funds, while travelling expenses shall be charged against the school MOOE for school participants and the Division MOOE for the Division Office participants,



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subject to the usual government accounting and auditing rules and regulations.

5. Participants are requested to coordinate with the SGOD-SMME for other activity-related requirements and preparations.
6. Immediate dissemination of and compliance with this Memorandum are desired.



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MARGARITO A. CADAYONA JR. PhD, CESO VI  
Schools Division Superintendent  
S.O. #31 S. 2020

Enclosure: *None*

To be indicated in the **Perpetual Index Under** the following subjects:

**SGOD      SMME      TA&SBMS**