



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

June 23, 2026

MEMORANDUM
DM-OSGOD-YFD 242, S. 2026

DIVISION FEDERATION OFFICERS LEADERSHIP TRAINING FOR SY 2026-2027
(THEME: IGNITE YOUR POTENTIAL: THE LEADER WITHIN)

TO: Asst. Schools Division Superintendent
SGOD and CID Chiefs
Public School District Supervisors
Public and Private Elementary/Secondary School Heads
All Others Concerned

1. The Department of Education recognizes the vital role of student leaders in fostering a proactive, value-driven, and supportive school environment. To empower the newly elected officers of the Division Federation Supreme Secondary Learner Government (SSLG), Barkada Kontra Droga (BKD), and Youth for Environment in Schools Organization (YES-O), this Office, through the School Governance and Operation Division-Youth Formation Section (SGOD-YFS), will conduct a **3-day Leadership Training for School Year (SY) 2026-2027 on September 9-11, 2026**. The official theme for the activity is "Ignite your Potential: The Leader Within." The specific venue and other administrative arrangements shall be announced in a separate Division Memorandum once finalized.
2. The leadership training aims to achieve the following outcomes:
 - Enable participants to discover their individual leadership styles, and core values, leveraging their unique traits to serve their respective student bodies effectively;
 - Equip learner-leaders with essential skills in public speaking, collaborative conflict resolution, peer empathy, and a systematic project design;
 - Participants will create a roadmap of goals for the school year and list practical steps to stay motivated when projects face difficulties or setbacks; and
 - Guide officers in formulating a contextualized, school-based project action plan and a personal vision board for their term
3. The expected participants in this activity are detailed below:

Target Participants	Expected Number
Division Federation Supreme Secondary Learner Government (DFSSLG) Officers	12

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Division Federation Barkada Kontra Droga (DFBKD) Secondary Officers (President, Vice President, Secretary, Treasurer, Auditor, PIO and Protocol Officer)	7
Division Federation Youth for Environment in Schools Organizations (DFYES-O) Secondary Officers (President, Vice President, Secretary, Treasurer, Auditor, P.I.Oo and Protocol Officer)	7
Teacher-Advisers/Non-teaching personnel (DFSSLG)	12
Division Youth Formation Coordinators	2
School Youth Formation Coordinators	4
Guest-Speakers, Division Personnel, Facilitators, TWG	11
Total	55

4. The Teacher-advisers and non-teaching personnel shall serve as the chaperones of the learner-participants throughout the duration of the activity. School heads and advisers must ensure that duly signed Parental Consent Forms for all learner-participants are secured prior to the travel.
5. Meals and accommodation of the participants, along with all other operational expenses incurred in the conduct of this activity, shall be charged against the **Learner Support Program (LSP) Fund for the Implementation of Youth Formation Programs**. Travelling expenses of the participants shall be charged against their respective School MOOE, local, or other available funds, subject to the usual accounting and auditing rules and regulations.
6. For clarifications and related concerns, please contact Ms. Marian T. Cabonegro, PDO I/Division Youth Formation Coordinator at mobile number 09953692499 or via email at fd@calbayog.ph.education.
7. Immediate dissemination of and strict compliance with this Memorandum are desired.


MARGARITO A. CADAYONA JR. PhD. CESO VI
Schools Division Superintendent

