



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF CALBAYOG CITY

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June 30, 2026

**DIVISION MEMORANDUM**  
NO. 252 s. 2026

**MOBILIZATION OF REGISTERED GUIDANCE COUNSELORS TO PROVIDE  
PSYCHOLOGICAL FIRST AID TO THE LEARNING COMMUNITY OF SAN JOSE  
NATIONAL HIGH SCHOOL**

**TO:** Assistant Schools Division Superintendent  
Chief Education Superintendent  
Education Program Supervisors  
Public Schools District Supervisors  
School Heads (Elementary & Secondary)  
All Guidance Counselors  
All Others Concerned

1. In compliance with Regional Memorandum No. 804, s. 2026 dated June 29, 2026, titled "Mobilization of Registered Guidance Counselors to Provide Psychological First Aid to the Learning Community of San Jose National High School," this Office, through the Special Programs and Projects Section (SPPS), requests the assistance and voluntary mobilization of all Registered Guidance Counselors (RGCs) within this Division to provide Psychological First Aid (PFA) to the affected learners, teachers, and school personnel on **July 1–3, 2026**.
2. All interested Registered Guidance Counselors who intend to render PFA services pursuant to this directive shall coordinate directly with the Schools Division Office (SDO) of Tacloban City prior to deployment. Such coordination is necessary to ensure strict adherence to prescribed deployment procedures, official assignment protocols, logistical arrangements, and other operational safety guidelines to guarantee an organized and effective delivery of crisis intervention services.
3. Traveling expenses and other incidental expenses incurred by the participating RGCs shall be charged against their respective Division Maintenance and Other Operating Expenses (MOOE), School MOOE, Local Funds, Special Education Fund (SEF), Program Support Fund (PSF), or any other available local funds, subject to the usual government accounting, auditing, budgeting, and procurement rules and regulations.



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4. Immediate dissemination of this Memorandum is desired.

**MARGARITO A. CADAYONA JR, PhD, CESO VI**  
Schools Division Superintendent

For the Schools Division Superintendent:

  
**ATTY. RHEA PRUDENCIADO AGUADO**

(Legal Officer III)

C.O. # 37 S 2020

