



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

July 14, 2026

DIVISION MEMORANDUM

No. 286, s. 2026

ORIENTATION-WORKSHOP ON THE REGISTRATION OF SCHOOL LEARNING RESOURCE MANAGEMENT AND INFORMATION (LRMIS) PERSONNEL AND UPLOADING OF LEARNING RESOURCES (LRs) TO LRMIS

To: Chief Education Supervisor – CID

Education Program Supervisors
Public Schools District Supervisors
School Heads/Principals/Head Teachers/TICs
Division ITO
Division Supply Officer
School-Based AO II
All others Concerned

1. In line with the implementation of Learning Resource Management and Information (LRMIS) Personnel under the Bureau Of Learning Resource (BLR) and Curriculum and Learning Management Division (CLMD) of our region, the Curriculum Implementation Division through the Learning Resource Management Section (CID-LRMS) will conduct a Orientation-Workshop on the Registration of School Learning Resource Management and Information System (LRMIS) Personnel and Uploading of Learning Resources (LRs) to LRMIS on July 24-25, 2026, venue: Division Conference Hall.
2. The participants of this workshop are the Learning Resource Management System (LRMS) Team (LR EPS, PDO II – LR & Division Librarian), Division ITO and Division Supply Officer).
3. The purpose of this orientation-workshop are as follows:
 - provide information on the LRMIS Overview;
 - orient School LRMIS Personnel about LRMIS registration; and
 - conduct workshops on uploading of textbooks (TXs) and Teacher's Manuals (TMs) to LRMIS.
4. Below is the schedule of the LRMIS orientation-workshop:

Date	Time	Participants/ Districts	Technical Working Group	Resource Persons
July 24, 2026	8:00 am – 12:00 hn	Oquendo 2, Oquendo 3 and Tinambacan 3	Greggy Bec Obong & Bench A. Bongoyan	Dr. Renato S. Cagomoc, Noel E. Sagayap, Lillibeth G. Ortiz, Beverly C. Longcop, Garry H. Ballon, & Gennerson T. Nabual
	1:00 pm – 5:00 pm	Tinambacan 1, and Oquendo 1		

July 25, 2026	8:00 am – 12:00 pm	Tinambacan 2, Calbayog 8 and Calbayog 6		
	1:00 pm – 3:00 pm	Calbayog 1, Calbayog 2 & Calbayog 3		

4. Each participant shall bring laptop, extension wire, pocket wi-fi, Original Delivery Receipts (c/o District AO II) Allocation List.
5. All expenses incurred shall be charged against school MOOE or other local funds, subject to existing accounting and budgeting rules and regulations, including proper reimbursement procedures.
6. Immediate dissemination of and compliance with this Memorandum are highly desired.

[Signature]
MARGARITO A. CADAYONA JR., PhD, CESO VI
 Schools Division Superintendent
 SD #41 S. 2026

