



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

July 27, 2026

DIVISION MEMORANDUM

No. 299, s. 2026

DIVISION PREPARATORY MEETING FOR ALL COMMITTEES AND SUB-COMMITTEES IN HOSTING THE 2027 EASTERN VISAYAS REGIONAL ATHLETIC ASSOCIATION (EVRAA) MEET

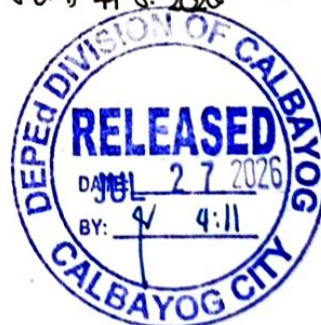
TO : Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Education Program Supervisors/Division Coordinators
Public Schools District Supervisors
Elementary and Secondary School Heads / Principals
Section Heads and Division Office Personnel
Chairpersons, Vice-Chairpersons, Coordinators, Asst.
Coordinators and Members of Host Committees &
Sub-Committees
All Others Concerned

1. Pursuant to the official designation of the Schools Division of Calbayog City as the host division for the 2027 Eastern Visayas Regional Athletic Association (EVRAA) Meet, this Office, through the School Governance and Operations Division (SGOD), hereby announces the conduct of a **Coordination and Preparatory Meeting for All Designated Committees and Sub-Committees on July 28, 2026 at the Division Conference Hall at 2 o'clock in the afternoon.**

2. The meeting aims to achieve the following objectives:
- Present and finalize the organizational structure, working committees, and specific task designations for hosting the 2027 EVRAA Meet as per Division Memo No. 265, s. 2026 entitled, "Dissemination of Executive Order No. 16, S. 2026 Re: Creating The EVRAA 2027 Management and Working Committees"
 - Discuss preparatory timelines, venue specifications, playing court standards, billeting quarter assessments, and logistical requirements;
 - Coordinate committee operational budgets, procurement schedules, and security protocols in collaboration with the Local Government Unit (LGU) of Calbayog City and partner agencies; and

- d. Establish clear communication channels and reporting mechanisms across all technical working groups.
3. Attached is **Enclosure No. 1** containing the official list of personnel involved per committee/sub-committee.
4. Attendance of all identified personnel in Enclosure No. 1 is **MANDATORY**. School Heads are instructed to make necessary arrangements to ensure that classes of affected teacher-committee members are properly handled through customized **Prototype Catch-Up Class Program and Schedule** pursuant to existing policy on non-disruption of classes.
5. Travel expenses and other incidental expenses relative to attendance in this meeting shall be charged against School/Division MOOE/other Local Funds, subject to standard accounting and auditing rules and regulations.
6. Immediate dissemination of and strict compliance with this Memorandum are desired.

for: Rhea P. Agudo
MARGARITO A. CADAYONA JR. PhD, CESO VI
Schools Division Superintendent
S.D. # 41 S. 2026



Enclosure: *As stated*

To be indicated in the **Perpetual Index Under** the following subjects:

SGOD

SPORTS

2027 EVRAA MEET HOSTING

Enclosure 1 of DM No. ___, s. 2026

OFFICIAL LIST OF PERSONNEL INVOLVED PER COMMITTEE/SUB-COMMITTEE FOR THE 2027 EVRAA HOSTING OF CALBAYOG CITY

Committee/Sub-Committee	Name of DepED Personnel	Role
EXECOM Secretariat	Carren Meryl A. Cabadsan	Head
	Galina V. Panela,	Member
	Katherine A. Capalis	Member
Evraa 2027 Secretariat	John Jayson C. Chan	Member
	Arvin A. Julaton	Member
	Mary Rose P. Caras	Member
	Yvonne Claire Villarin	Member
	Kristian Aldrin B. Cruda	Member
	Joey A. Catampo	Member
	Beverly F. Nicolas	Member
	Marilee P. Balbarona	Member
	Jonalyn D. Ygbuhay	Member
	Michael Baculanta	Member
	Jomar T. Paloma	Member
	Marciano E. Managaysay Jr.	Member
	Langie Boy C. Enriquez	Member
	Marchel P. Picardal	Member
	Lyza T. Balbarona	Member
	William Aniscal	Member
	Jonathan T. Tan	Member
	Sharon D. Balza	Member
	Madelyn S. Temporosa	Member
Finance Committee	Sheryl Ann Marie Lacaba, CPA	Member
	Sunshine Marjorie E. Ventures	Member
	Suzette P. Candaza	Member
SubCom on Playing Venues	Oscar D. Billate Jr.	Coordinator
	Joshua Sherwin T. Lim	Asst. Coordinator
	Benedito M. Mirales	Member
	Peter John B. Tomale	Member
SubCom on Sports Facilities/Equipment	Michael V. Pernia	Coordinator
	Gennerson T. Nabual	Member
Billeting/General Services Committee	Atty. Rhea P. Aguado	Vice-Chairperson
Sub Committee on Billeting Quarters	Engr. Jordan De Veyra	Asst. Coordinator
	Engr. Wilson Montes	Member
	Engr. Paul Anthony Abaigar	Member

Sub Committee on Billeting Quarters Management	Reynaldo T. Bernales	Coordinator
	Benedicto M. Merales	Asst. Coordinator
	Lea L. Jordan	Member
	Luz T. Uy	Member
	Nova S. Gaspan	Member
	Dioleriano Y. Cacait Jr.	Member
	Dr. Milaner R. Oyo-a	Member
	Fernando Medrina	Member
	Romeo D. Castante	Member
	Dr. Jaime E. Sagayap Jr.	Member
	Wilma L. Reyes	Member
	Zenaida C. Saavedra	Member
	Dr. Maria Luz C. Murillo	Member
	Nimfa S. Doroja	Member
	Dr. Virginia A. Millares	Member
	Emelie O. Tarrayo	Member
Sub Committee on Procurement	Kristabel Cabral	Member
	Christie Drilon	Member
Sub Committee on Waste Disposal	Elbert G. Ongcal	Member
	Robert M. Ornopia	Member
Response Coordination Unit	Grace S. Pagunsan	Vice- Chairperson
Sub Committee on Security & Safety	Eric R. Doroja	Member
	Joemar Abaigar	Member
Sub Committee on Medical Services	Dr. Arlene G. Catalan	Asst. Coordinator
	All Division Nurses	Members
Sub Committee on Transportation & Traffic Management	Joshua Sherwin T. Lim, JD	Member
	Ricky S. Cano	Member
	Romeo D. Castante	Member
	Crisanto T. Pacho	Member
Sub Committee on 100 Days Countdown	Teresa D. Villa	Asst. Coordinator
	Samuel A. Repelente	Member
	Genesis S. Fortaleza	Member
Sub Committee on Opening/Closing/Parade	Mercedita S. Garcia	Coordinator
	Noel E. Sagayap	Member
	Samuel A. Repelente	Member
	Kris Almi T. Medrina	Member
	Sunray Balasbas	Member
Sub Committee on Solidarity Meeting	Dr. Joy Saldana, DepEd	Coordinator
	Michael V. Pernia	Member
	Benedicto M. Merales	Member
	Berly Manzanero	Member

Sub Committee on Welcome Night (Billeting Quarters)	Nora G. Capetillo	Member
	Gerardo Domayan	Member
	Noemi S. Castante	Member
Sub Committee on Cultural Shows	Mercedita S. Garcia	Asst. Coordinator
	Dr. Jaime E. Sagayap	Member
	Nora G. Capetillo	Member
	Kristian Aldrin Cruda	Member
Sub Committee on Tourism EXPO/Event Souvenirs	Anabelle O. Yangzon	Member
	Alma R. Caber	Member
	Samuel A. Repelente	Member
Sub Committee on Partnership and Linkages	Carren Meryl A. Cabadsan	Coordinator
	Joanna Lou V. Portura	Member
	Marian C. Advincula	Member
	Aliza Borela-Roa	Member
	Katherine A. Capalis	Member
	Reggie C. Halabaso	Member
Sub Committee on Publicity and Promotion	Dr. Noel E. Sagayap	Coordinator
	Corie B. Senolos	Asst. Coordinator
	Galina V. Panela	Member
	Sharon D. Balza	Member
	Gary H. Ballon	Member
	Drixel Idol Ortega	Member
Administration and Management Committee	Dr. Jun-nilou D. Dulfo	Chairperson
	Dr. Avelina P. Tupa	Vice-Chairperson
	Dr. Renato S. Cagomoc	Vice-Chairperson
Sub Committee on Program and Invitation	Anabelle Yangzon	Coordinator
	Dr. Milaner R. Oyoa	Asst. Coordinator
	Marcia C. Tocayon	Member
	Maria Luz C. Murillo	Member
Sub Committee on Documentation	Samuel A. Repelente	Coordinator
	Christopher D. Salino	Member
	Rhuel R. Yongotyongot	Member
	Farina D. Magdaraog	Member
	Krizzia May A. Tarrayo	Member
Sub Committee on Results and Awards	Dr. Erwin L. Purcia	Coordinator
	Ma. Teresa S. Simon	Asst. Coordinator
	Rosalita G. Data	Member
	Dioleriano Y. Cacaït	Member
	Josephine G. Magbutay	Member
	Bernardo J. Tahil Jr.	Member
	Jeffrey D. Llaneta	Member
	Blesildo A. Orquin	Member