

Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

July 15, 2026

OFFICE MEMORANDUM
PRS-2026- 036

**UPDATED SCHEDULE OF THE MID-YEAR REVIEW OF THE 2026
OFFICE PERFORMANCE COMMITMENT AND REVIEW FORM
(OPCRF) OF THE SCHOOLS DIVISION OFFICE**

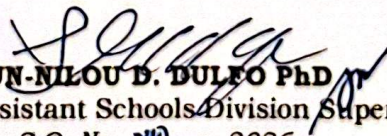
To : Assistant Schools Division Superintendent
SGOD and CID Chief Education Supervisors
Education Program Supervisors
Public School District Supervisors
Unit/Section Heads
All Others Concerned

1. Relative to Office Memorandum No. 036, s. 2026, entitled "Rescheduling of the Mid-Year Review of the 2026 Office Performance Commitment and Review Form (OPCRF) of the Schools Division Office," this Office, through the Planning and Research Section (PRS), hereby informs all concerned that the activity has been rescheduled from July 21-22, 2026 to **July 22-23, 2026**.
2. All other provisions in the aforementioned memorandum which are consistent with this issuance shall remain in effect.
3. Immediate dissemination of and strict compliance with this Memorandum are hereby directed.

MARGARITO A. CADAYONA JR. PhD, CESO VI
Schools Division Superintendent



For the Schools Division Superintendent:


JUN-NILOU B. DULEO PhD
Assistant Schools Division Superintendent
Per S.O. No. 040, s. 2026

Enclosure:
Reference: As stated

To be indicated in the Perpetual Index under the following subjects:
OPCRF MIDYEAR REVIEW PERFORMANCE

SGOD-PRS-GVP



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

July 8, 2026

OFFICE MEMORANDUM
PRS-2026- 036

**RESCHEDULING OF THE MID-YEAR REVIEW OF THE 2026 OFFICE
PERFORMANCE COMMITMENT AND REVIEW FORM (OPCRF)
OF THE SCHOOLS DIVISION OFFICE**

To : Assistant Schools Division Superintendent
SGOD and CID Chief Education Supervisors
Education Program Supervisors
Public School District Supervisors
Unit/Section Heads
All Others Concerned

1. In reference to Office Memorandum No. 033, s. 2026, entitled "Mid-Year Review of the 2026 Office Performance Commitment and Review Form (OPCRF) of the Schools Division Office," this Office, through the Planning and Research Section (PRS), announces the rescheduling of the activity from July 15-16, 2026 to **July 21-22, 2026**.
2. Consequently, the deadline for updating accomplishments in the OPCRf template and incorporating the requested revisions to the calibration form is hereby **extended** from July 9, 2026 to **July 17, 2026**.
3. All other provisions in the aforementioned memorandum which are consistent with this issuance shall remain in effect.
4. Immediate dissemination of and strict compliance with this Memorandum are hereby directed.

MARGARITO A. CADAYONA JR. PhD, CESO VI
Schools Division Superintendent

For the Schools Division Superintendent:

JOSE Q. ABON
Public Schools District Supervisor
Per S.O. No. 032, s. 2026



Enclosure: None
Reference: As stated

To be indicated in the Perpetual Index under the following subjects:
OPCRF MIDYEAR REVIEW PERFORMANCE

SGOD-PRS-GVP



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

June 23, 2026

OFFICE MEMORANDUM
PRS-2026- 032

**MID-YEAR REVIEW OF THE 2026 OFFICE PERFORMANCE
COMMITMENT AND REVIEW FORM (OPCRF) OF THE
SCHOOLS DIVISION OFFICE**

To : Assistant Schools Division Superintendent
SGOD and CID Chief Education Supervisors
Education Program Supervisors
Public School District Supervisors
Unit/Section Heads
All Others Concerned

1. Pursuant to DepEd Order No. 2, s. 2015, entitled "Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in the Department of Education," this Office shall conduct the Mid-Year Review of the 2026 Office Performance Commitment and Review Form (OPCRF) of the Schools Division Office (SDO) on **July 15-16, 2026**, at **the Schools Division Office (SDO) Conference Hall**.

2. Specifically, the activity aims to:

- a. review the accomplishments and performance results of the Schools Division Office for the first half of Calendar Year 2026;
- b. identify implementation gaps, challenges, risks, and best practices in the delivery of programs, projects, and activities (PPAs);
- c. provide feedback and recommendations to improve performance and achieve year-end targets; and
- d. evaluate and justify necessary adjustments or recalibration of OPCRf objectives, indicators, timelines, and weights.

3. To facilitate an efficient and meaningful review process, all concerned SDO offices, units, sections, personnel, and designated focal persons are directed to update the **OPCRF** through **<https://bit.ly/26OPCRFMidYr>** on or before **July 9, 2026** by accomplishing the following columns:

- a. **Column S:** ACTUAL Means of Verification (MOVs)
- b. **Column T:** Accomplishments (Jan-June 2026): Indicate the actual results achieved;
- c. **Column Y:** Remarks/Challenges: Provide significant implementation issues, contributing factors, mitigation measures undertaken, and recommended actions.



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4. Furthermore, concerned offices, units, sections, personnel, and focal persons shall accomplish the **Office Performance Calibration Form** through <https://bit.ly/26OPCalibration> to identify and propose adjustments, when necessary, to the OPCR's objectives, success indicators, timelines, and weights. All proposed modifications shall be supported with appropriate justification and evidence demonstrating the circumstances affecting implementation.
5. Functional divisions, Schools Governance and Operations Division (SGOD) and the Curriculum Implementation Division (CID), are likewise enjoined to conduct their respective Mid-Year Reviews and prepare presentations of their accomplishments for the period January–June 2026. The presentation shall include the following components:
 - a. key result area (KRA);
 - b. objectives/success indicators;
 - c. performance target/value and description;
 - d. accomplishments (January–June 2026); and
 - e. percentage of accomplishment; and remarks/challenges.
6. The list of participants and the activity matrix are attached as Enclosure Nos. 1 and 2.
7. The expenses for the snacks and lunch of the participants shall be charged against Division (OSDS) funds, subject to the usual accounting and auditing rules and regulations.
8. For inquiries and clarifications, please contact Galina V. Panela, Senior Education Program Specialist–Planning and Research Section, through galina.panela@deped.gov.ph.
9. Immediate dissemination of and strict compliance with this Memorandum are hereby directed.


MARGARITO A. CADAYONA JR. PhD, CESO VI
Schools Division Superintendent

Enclosure: As stated
Reference: As stated

To be indicated in the Perpetual Index under the following subjects:
OPCRF MIDYEAR REVIEW PERFORMANCE

SGOD-PRS-GVP



Enclosure No. 1 of OM # 033, s. 2026**LIST OF PARTICIPANTS****MID-YEAR REVIEW OF THE 2026 OFFICE PERFORMANCE COMMITMENT AND REVIEW FORM (OPCRF) OF THE SCHOOLS DIVISION OFFICE**

July 15-16, 2026 | SDO Conference Hall

Office of the Schools Division Superintendent (OSDS)	1. Dr. Margarito A. Cadayona Jr. CESO VI – SDS 2. Dr. Jun-Nilou D. Dulfo – OIC-ASDS 3. Grace S. Pagunsan – AO V 4. Sheryll Ann Marie G. Lacaba, CPA – Accountant III 5. Sunshine Marjorie E. Ventures – Budget Officer III 6. Gary H. Ballon – ITO 7. Drixel Idol R. Ortega – ADAS III 8. Jennifer C. Alvarez - HRMO 9. Atty. Rhea P. Aguado – Legal Officer 10. Suzette P. Candaza – Cashier 11. Gennerson T. Nabual – Supply Officer 12. Maria Angela B. Antonio – Records Officer 13. Kristabelle C. Notarte – AO IV, BAC
Curriculum Implementation Division (CID)	14. Dr. Renato S. Cagomoc – Chief ES <i>Education Program Supervisors</i> 15. Arnold M. Jaraba 16. Mercedita S. Garcia 17. Ricky S. Cano 18. Joshua Sherwin T. Lim 19. Dr. Lourdes L. Matan 20. Dr. Joy B. Saldaña 21. Dr. Noel E. Sagayap 22. Dr. Nelson R. Bello 23. Dr. Erwin L. Purcia <i>Public Schools District Supervisors</i> 24. Nora G. Capetillo 25. Alma R. Caber 26. Anabelle O. Yangzon 27. Jose O. Abon 28. Reynaldo T. Bernales 29. Teresa D. Villa 30. Noemi S. Castante 31. Benedicto M. Merales 32. Dr. Geraldine P. Sumbise 33. Ma. Teresa S. Simon 34. Elbert G. Ongcal 35. Ester A. Siozon 36. Dr. Josephine A. Gallardo 37. Rina M. Aboganda – EPS II, ALS 38. Beverly C. Longcop – Division Librarian 39. Lilibeth Ortiz – PDO II

School Governance and Operations Division (SGOD)	40. Dr. Avelina P. Tupa – EPS/OIC-Chief ES 41. Oscar D. Billate, Jr. - EPS 42. Dr. Arlene C. Catalan - Medical Officer 43. Galina V. Panela – SEPS-PRS/DPAC/DIO 44. Ma. Marlie M. Mendoza – Planning Officer III 45. Carren Meryl A. Cabadsan – SEPS, SMN 46. Joanna Lou V. Portura – EPS II, SMN 47. Marian C. Advincula – PDO I, YFD 48. Marita P. Senolos – SEPS, HRD 49. Sharon D. Balza – EPS II, HRD 50. Rosalia M. Rivera – SEPS, SMME 51. Robert Anthony F. Ygrubay – OIC-SEPS, SMME 52. Asther E. Bachar – EPS II, SMME 53. Engr. Jordan B. De Veyra – Engineer III 54. Eric R. Doroja – DRRMO 55. Joemar D. Abaigar – COS, DRRM 56. Ivy O. Mahayag – PRS Staff
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Enclosure No. 2 of OM # 033, s. 2026**ACTIVITY MATRIX****MID-YEAR REVIEW OF THE 2026 OFFICE PERFORMANCE COMMITMENT AND REVIEW FORM (OPCRF) OF THE SCHOOLS DIVISION OFFICE**

July 15-16, 2026 | SDO Conference Hall

Day / Time	Activity	Presenter/Facilitator
Day 1 (July 15, 2026)		
8:45 AM – 9:15 AM	Registration of Participants	Secretariat
9:15 AM – 9:45 AM	Preliminaries	
9:45 AM – 10:00 AM	Presentation of Updates on the 2026 OPCRf and Performance Calibration Tool	Galina V. Panela SEPS-PRS
Presentation of Accomplishments (Jan. to June), MOVs, Challenges/Remarks, and Proposed Adjustments or Recalibration of 2026 OPCRf Objectives by Key Result Area (KRA)		
10:00 AM – 11:00 AM	KRA 1: Strategic Leadership and Management	Rosalia M. Rivera SEPS, SMME
11:00 – 12:00 NN	KRA 2: Curriculum Implementation	Dr. Renato S. Cagomoc Chief ES, CID
12:00 NN – 1:00 PM	Lunch Break	
1:00 PM – 2:00 PM	Continuation of KRA 2: Curriculum Implementation	Dr. Renato S. Cagomoc Chief ES, CID
2:00 PM – 2:30 PM	KRA 3: Support to School Governance and Operations	Dr. Avelina P. Tupa EPS/OIC-Chief ES, SGOD
2:30 PM – 3:30 PM	KRA 4: SDO Management (Administrative)	Grace S. Pagunsan Admin. Officer V
3:30 PM - 5:00 PM	KRA 4: SDO Management (Financial Management)	Sheryll Ann Marie G. Lacaba, CPA – Accountant III Sunshine Marjorie E. Ventures – Budget Officer III
Day 2 (July 16, 2026)		
8:00 AM – 8:30 AM	Preliminaries	
8:30 AM - 9:00 AM	KRA 4: SDO Management (Legal Services)	Atty. Rhea P. Aguado Legal Officer
9:00 AM - 9:30 AM	KRA 4: SDO Management (ICT Systems Management)	Gary H. Ballon Division ITO
9:30 AM - 10:00 AM	KRA 5: Partnership and Linkages	Carren Meryl A. Cabadsan SEPS, SMN
10:00 AM - 11:00 AM	KRA 6: Office Administration and Performance Management	Grace S. Pagunsan Admin. Officer V
11:00 AM - 12:00 NN	Part I-B: Innovating and Intervening Accomplishments Part I-C: Organizational Effectiveness	Galina V. Panela SEPS-PRS
12:00 NN – 1:00 PM	Lunch Break	
1:00 PM – 3:00 PM	Presentation of 2026 OPCRf (CID and SGOD) Accomplishments	CID and SGOD Chief ESs
3:00 PM – 3:15 PM	Open Forum / Discussion of Issues, Concerns, and Agreements	Galina V. Panela SEPS-PRS
3:15 PM – 3:25 PM	Closing Program and Photo Opportunity with the Participants	