



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

August 20, 2026

DIVISION MEMORANDUM

No. 349, s. 2026

**MEETING OF THE 2027 EVRAA ADMINISTRATION AND
MANAGEMENT COMMITTEE WITH THE
SPECIAL EVENTS COMMITTEE**

TO: Asst. Schools Division Superintendent
SGOD and CID Chiefs
Education Program Supervisors
Public School District Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. In preparation for the hosting of the 2027 Eastern Visayas Regional Athletic Association (EVRAA) Meet, this Office, through the School Governance and Operations Division (SGOD), in coordination with the Local Government Unit (LGU) of Calbayog City, will conduct a meeting of the **Administration and Management Committee with the Committee on Special Events on August 29, 2026 (Saturday)** at 9:00 in the morning, at the Division Office Conference Hall.
2. This meeting will ensure sound fiscal planning, proper resource allocation, and timely submission of line-item budgets for logistical, infrastructure, security, and sports management needs.
3. Attendance of all designated committee coordinators and members is **mandatory**. Please see attached list of expected participants.
4. Participants shall be granted one (1) day of Service Credit (for teaching personnel) or Compensatory Time-Off (CTO) (for non-teaching personnel) for services rendered on a Saturday, in accordance with DepEd Order No. 53, s. 2003.
5. Expenses relative to the attendance of this meeting shall be charged against Division MOOE/School MOOE and/or other local funds, subject to the usual accounting and auditing rules and regulations.
6. Immediate and wide dissemination of, and strict compliance with this Memorandum is desired.

JOEL A. ZARTIGA Ph.D. CESO VI
OIC - Schools Division Superintendent

Enclosure: As stated

To be indicated in the *Perpetual Index* Under the following subjects:

SGOD

SPORTS

EVRAA HOSTING



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DEPARTMENT OF EDUCATION
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

Enclosure 1 to DM No. ____, s.2026

List of Participants

ADMINISTRATION AND MANAGEMENT COMMITTEE		
Chairman	Dr. Jun-Nilou D. Dulfo	
Vice-Chairpersons	Dr. Avelina P. Tupa	
	Dr. Renato S. Cagomoc	
Committee / Sub-Committee	Name of Personnel	Role
Program and Invitation	Ms. Anabelle O. Yangzon	Coordinator
	Mr. Milaner R. Oyo-a	Asst. Coordinator
	Ms. Marcia C. Tocayon	Member
	Ms. Maria Luz C. Murillo	Member
Documentation	Mr. Samuel A. Repelente	Coordinator
	Mr. Christopher D. Salino	Members
Results and Awards	Dr. Erwin L. Purcia	Coordinator
	Ms. Ma. Teresa S. Simon	Asst. Coordinator
	Ms. Rosalita G. Data	Member
	Mr. Dioleriano Y. Cacaít	Member
	Mr. Bernardo J. Tahil Jr.	Member
	Mr. Jeffrey D. Llaneta	Member
	Mr. Blesildo A. Orquin	Member
Administrative Supplies and Materials	Mr. Reynaldo T. Bernales	Coordinator
	Mr. Gennerson T. Nabual	Asst. Coordinator
	Ms. Rowena L. Oyo-a	Member
	Ms. Myrna E. Coso	Member
	Mr. Adelito Ostulano	Member
	Ms. Glenda T. Leopardas	Member
	Ms. Sarah Kay S. Baloca	Member
Reception and Ushering	Dr. Nelson R. Bello	Coordinator
	Mr. Jose O. Abon	Asst. Coordinator
	Mr. Fernando P. Medrina	Member
	Ms. Maricel G. Merencillo	Member
	Ms. Mary Jean P. Lim	Member
	Ms. Myrna J. Resulta	Member
	Ms. Josephine G. Magbutay	Member
	Ms. Nelca L. Cababat	Member
	Ms. Maria Gina G. Adizas	Member
	Cynthia S. Tarrayo	Member
	Ms. Zarrah V. Llego	Member
	Mr. Arnold M. Jaraba	Coordinator
Food and Refreshments	Ms. Ester A. Siozon	Asst. Coordinator
	Ms. Asther E. Bachar	Member
	Ms. Cynthia D. Pagatpat	Member
	Mr. Wenceslao Orbeso	Member

DEPARTMENT OF EDUCATION
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

	Ms. Sonia Cupla	Member
	Ms. Lolita M. Labian	Member
Souvenir Program / Newsletter	Dr. Lourdes Matan	Coordinator
	Dr. Geraldine P. Sumbise	Asst. Coordinator
	Mr. Carlo A. Doinog	Member
	Mr. Langie Boy C. Enriquez	Member
	Mr. Rodrigo R. Ventures	Member
SPECIAL EVENTS COMMITTEE		
Committee / Sub-Committee	Name of Personnel	Role
Sub-Committee on 100 Days Countdown	Ms. Teresa D. Villa	Member
	Mr. Samuel A. Repelente	Member
	Mr. Genesis S. Fortaleza	Member
Opening / Parade	Ms. Mercedita S. Garcia	Coordinator
	Mr. Noel E. Sagayap	Member
	Mr. Samuel A. Repelente	Member
	Mr. Sunray Balasbas	Member
	Ms. Kris Almi T. Medrina	Member
Solidarity Meeting	Dr. Joy Saldaña	Coordinator
	Mr. Michael V. Pernia	Member
	Mr. Benedicto M. Merales	Member
	Mr. Berly Manzanero	Member
Welcome Night (Billeting Quarters)	Ms. Nora G. Capetillo	Member
	Mr. Gerardo L. Domayan	Member
	Ms. Noemi S. Castante	Member
Cultural Shows	Ms. Mercedita S. Garcia	Coordinator
	Dr. Jaime E. Sagayap	Member
	Ms. Nora G. Capetillo	Member
	Mr. Kristian Aldrin Cruda	Member
Tourism EXPO /Event Souvenirs	Ms. Anabelle O. Yangzon	Member
	Ms. Alma R. Caber	Member
	Mr. Samuel A. Repelente	Member
Publicity and Promotion	Dr. Noel E. Sagayap	Coordinator
	Ms. Corie B. Senolos	Asst. Coordinator
	Ms. Galina V. Panela	Member
	Ms. Sharon D. Balza	Member
	Ms. Eleen Lim	Member
	Mr. Gary H. Ballon	Member
	Mr. Drixel Idol Ortega	Member