



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

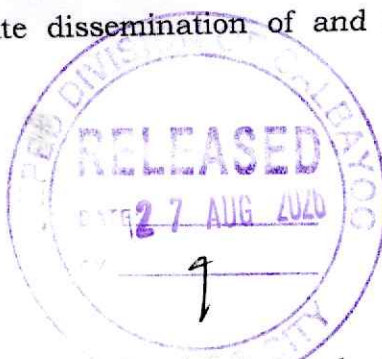
August 27, 2026

DIVISION MEMORANDUM
NO. 375, s. 2026

**ORIENTATION ON THE ADMINISTRATION OF COMPUTER-BASED NATIONAL
CAREER ASSESSMENT EXAMINATION (CB-NCAE) SY 2026-2027**

TO: Assistant Schools Division Superintendent
Chief Education Supervisor (SGOD & CID)
Education Program Supervisors
Public Schools Division Supervisors
Secondary/Integrated School Heads (Private & Public)
All Others Concerned

1. This Office, thru SGOD-SMME, announces the conduct of **Orientation on the Administration of Computer-Based National Career Assessment Examination (CB-NCAE) SY 2026-2027** on **September 1, 2026 (8:30 AM)** at the **Division Conference Hall**.
2. The activity aims to orient the participants on the important roles and responsibilities of the involved testing personnel, and the basic protocols in administering the CB-NCAE.
3. The participants are the following:
 - a. Private School Coordinator (SGOD & CID Counterpart);
 - b. School Heads of Public and Private Schools offering Grade 9 and Grade 10; and
 - c. School ICT Coordinator.
4. School Head participants are requested to send the List of Grade 9 and Grade 10 Learners using the prescribed template which can be downloaded from <https://bit.ly/CB-NCAE2627Takers>. The accomplished e-copy shall be submitted via email at smme@calbayog.ph.education **not later than September 1, 2026**.
5. Immediate dissemination of and compliance with this Memorandum is desired.



Joel A. Zartiga
JOEL A. ZARTIGA, PhD CESO VI
OIC-Schools Division Superintendent
S.O. # 51 S. 2026

Encl: None
Ref: As stated

To be indicated in Perpetual Index under the following subjects:
ORIENTATION ASSESSMENT CB-NCAE