



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

OFFICE MEMORANDUM

August 6, 2026

PRS-2026- hjh

**TECHNICAL ASSISTANCE
ON THE UTILIZATION OF WEB-BASED SYSTEMS**

To: Assistant Schools Division Superintendent
SGOD and CID Chiefs
Education Program Supervisors
Public Schools District Supervisors
Unit /Sections Heads
All Others Concerned

1. With reference to DepEd Memorandum dated July 7, 2026, titled **“Encoding on the Learner Information System (LIS) for Beginning of School Year 2026-2027** and the conduct of the **National School Building Inventory Data Collection**, the Schools Governance and Operations Division (SGOD), through the Planning and Research Section and Education Facilities, announces the conduct of the **Technical Assistance on the Utilization of Web-Based Systems on September 1-4, 2026**, to be held at **SDO Conference Hall**.

2. The objectives of this activity are as follows:

- a. To reorient participants on the proper utilization of web-based systems and enhance their understanding of the operational concepts of the Learner Information System (LIS), Enhanced Basic Education Information System (EBEIS), Client Satisfaction Measurement (CSM) dashboard, and other Planning and Research Section (PRS)-related systems.
- b. To address system-related issues, concerns, and technical challenges encountered by schools to ensure accurate and efficient system implementation. Participants in this activity shall be all school heads and a non-teaching representative from a Senior High School.

3. The following schedule shall be observed:

	Districts	Schedule (1-5 PM)
1	Calbayog 1, 2, 3	September 1, 2026
2	Calbayog 4, 5, 6	September 2, 2026
3	Oquendo 1, 2, 3	September 3, 2026
4	Tinambacan 1, 2, 3	September 4, 2026

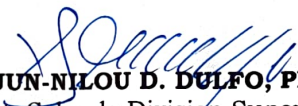
4. Participants shall bring their laptops and extension wires.

5. Expenses for meals and snacks in the conduct of this activity shall be charged against local funds, subject to existing accounting and auditing rules and regulations.

6. Immediate dissemination of and compliance with this Memorandum are desired.

MARGARITO A. CADAYONA JR., PhD, CESO VI
Schools Division Superintendent

For the Schools Division Superintendent:


JUN-NILOU D. DULFO, PhD
OIC-Asst. Schools Division Superintendent
Office In-Charge 

Enclosure: As Stated
Reference: As Stated



To be indicated in the Perpetual Index under the following subjects:

LIS

BEIS

NSBI

Client Satisfaction Measurement

SGOD-PRS-YENG

Enclosure No. 1 of Office Memorandum-PRS-2026-_____

TECHNICAL ASSISTANCE ON THE UTILIZATION OF WEB-BASED SYSTEMS

September 1-4, 2026 | 1:00-5:00PM | SDO Conference Hall

LIST OF PARTICIPANTS

	District	Participant		District	Participant
1	Calbayog 1	Chona C. Valenzuela	51	Calbayog 5	Dr. Lorna C. Ogawa
2		Christopher D. Salino	52		Dr. Myrna E. Coso
3		Crescenciano B. Llego	53		Elisa M. Cambaya
4		Gerome C. Silva	54		Jaysam M. Casaljay
5		Herman T. Verano	55		Julietta B. Monar
6		Jovie M. Bido	56		Louie M. Termo
7		Lea L. Jordan	57		Romeo D. Castante
8		Ma. Lourdes Babon	58		Rowena L. Oyo-a
9		Omar D. Comonical	59		Samuel Repelente
10		Rosalita G. Data	60		Wilfredo A. Managaysay
		SHS Representative:			SHS Representative:
11	Calbayog 2	Carayman NHS	61	Calbayog 6	CADSEV
12		Himalandrog-Seven Hills IS	62		San Policarpo NHS
13		Carmen Lourdes M. Tan	63		Barbara C. Relampago
14		Cynthia D. Pagatpat	64		Bernie J. Abing
15		Danilo G. Mirales	65		Malvin D. Regulacion
16		Dr. Bonifacio P. Pondang	66		Nelson A. Managaysay
17		Leona L. Yulo	67		Norman E. Sagayap
18		Luz T. Uy	68		Rafael M. Mente
19		Marian G. Cui	69		Rodrigo R. Ventures, Jr.
20		Norman T. Cabugawan	70		Valentino D. Galban
21	Calbayog 3	Nova S. Gaspan	71	Oquendo 1	Wilma L. Reyes
22		SHS Representative:	72		Zenaida C. Saavedra
23		Bagacay IS			SHS Representative:
24		Dioleriano Y. Cacait, Jr.	73		Trinidad NHS
25		Emmalyn A. Tan	74		Alma T. Pajarito
26		Gerardo L. Domayan	75		Bartolome R. Doroja
27		Jacinto D. Refuncion Jr.	76		Benjie A. Beduya
28		Joey A. Catampo	77		Berly C. Manzanero
29		Ma. Salma L. Ortiz	78		Leilani G. Apes
30		Marcia C. Tocayon	79		Maria Luz C. Murillo
31	Calbayog 4	Maricel P. Alegria	80	Oquendo 2	Nimfa S. Doroja
32		Milaner R. Oyo-a	81		Sara B. Demit
33		Randy A. Nable	82		Wilfredo R. Tozon
34		SHS Representative:			SHS Representative:
35		CCNHS	83		Oquendo NHS
36		Crisanto T. Pacho	84		Arnulfo L. Abellar
37		Cynthia S. Tarrayo	85		Carlo Doinog
38		Felylou Colinares	86		Dondon S. Ale
39		Fernando P. Medrina	87		Enrico G. Tomalon
40		Josephine G. Magbutay	88		Jeffrey D. Llaneta
41	Calbayog 5	Leonida A. Siago	89		Jonard M. Monsanto
42		Maria Gina G. Adizas	90		Lindy Lou J. Ayong
43		Marianita P. Bejasa	91		Lorna T. Malto
44		Maricel G. Merencillo	92		Ma. Rona L. De Los Reyes
45		Mary Jean P. Lim	93		Merlinda D. Elbano
46		Myrna J. Resulta	94		Monalyn G. Sarmiento
47		Nelca L. Cababat	95		Nerefe B. Eclipse
48		SHS Representative:	96		Rhuel R. Yongotngot
49		Migara NHS	97		Sheryl Jean M. Garcia
50		Patong-Happy Valley IS	98		Sol T. Abad
		SHS Representative:			SHS Representative:
		Tabawan IS			Mag-ubay NHS
		Bernardo J. Tahil, Jr	99		Tarabucan NHS
		Dr. Jaime E. Sagayap, Jr.	100		

Enclosure No. 1 of Office Memorandum-PRS-2026-_____**LIST OF PARTICIPANTS**

	District	Participant		District	Participant
101	Oquendo 3	Blesildo A. Orquin	126	Tinambacan 2	Arsenio A Sintos, Jr.
102		Elizabeth T. Domanog	127		Cesil S. Collamar
103		Geraldine P. Sumbise	128		Lilia S. Adel
104		Jaysson A. Alilita	129		Loridel L. Obinguar
105		Josephine T. Silva	130		Nieves C. Javines
106		Kristian Aldrin B. Cruda	131		Paulete G. Ayong
107		Lope D. Locaya	132		Rinalyn C. Beso
108		Maria Teresa D. Macabidang	133		Robirth M. Ornopia
109		Nicolas B. Tarrayo, Jr.	134		Zarrah V. Allego
110		Normel John A. Manuales			SHS Representative:
111		Rolando M. Lacbo	135		San Joaquin NHS
112		Sonia M. Cuizon	136	Tinambacan 3	Alma L. Rojas
		SHS Representative:	137		Fernando P. Medrina
113	Tinambacan 1	Cabatuan NHS	138		Herminia S. Balanay
114		Pilar NAHS	139		Langie Boy C. Enriquez
115		Adora P. Montañez	140		Lolita M. Labian
116		Danilo S. Jadulco	141		Ma. Liza T. San Pedro
117		Eliseo A Sintos	142		Maria Rose B. Ibajo
118		Emelie O. Tarrayo	143		Maximo T. Pachon, Jr.
119		Janice B. Jose	144		Normel C. Galias
120		Maychie T. Batulat	145		Sonia Cupla
121		Merardo S. Comayingking	146		Wenceslao B. Orbeso
122		Merlita C. Añora			SHS Representative:
123		Michael V. Pernia	147		Malaga NHS
124		Virginia A. Millares	148		Pena I NHS
		SHS Representative:			
125		Rafael Lentejas MSOF			
149	Technical Working Group	Galina V. Panela			
150		Ma. Marlie M. Mendoza			
151		Nikki Ivy Sabenecio			
152		Gennerson T. Nabual			
153		Engr. Jordan B. de Veyra			
154		Engr. Wilson A. Montes			
155		Engr. Paul Anthony V. Abaigar			
156		Drixel R. Ortega			
157		Joemar D. Abaigar			

Enclosure No. 2 of Office Memorandum-PRS-2026-_____

TECHNICAL ASSISTANCE ON THE UTILIZATION OF WEB-BASED SYSTEMS

September 1-4, 2026 | 1:00-5:00PM | SDO Conference Hall

ACTIVITY MATRIX

DAY 1 – 4		
TIME	ACTIVITY	RESPONSIBLE PERSON/OFFICE
1:00 – 1:30	Opening Program - Preliminaries - Acknowledgement of Participants - Statement of Purpose - Message	Dr. AVELINA P. TUPA OIC-Chief, SGOD Dr. MARGARITO A. CADAYONA, JR CESO VI Schools Division Superintendent
1:30 – 2:30	Customer Satisfaction Measurement (CSM) Data Collection and Consolidation	GALINA V. PANELA Senior Education Program Specialist – PRS
2:30 - 4:00	Learner Information System (LIS) Basic Education Information System (BEIS)	MA. MARLIE M. MENDOZA Planning Officer III
4:00 – 4:45	National Schools Building Inventory (NSBI)	ENGR. JORDAN B. DE VEYRA Division Engineer
		GENNERSON T. NABUAL Supply Officer
4:45 – 5:00	Ways Forward / Closing	DR. JUN-NILOU D. DULFO OIC-ASDS