



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

September 1, 2026

DIVISION MEMORANDUM

No. 379, s. 2026

**PREPARATORY MEETING WITH SPECIAL EVENTS BILLETING AND
GENERAL SERVICES COMMITTEE FOR EVRAA 2027**

TO : Assistant Schools Division Superintendent
Chief Education Supervisor (CID & SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. In preparation for the upcoming hosting of **Eastern Visayas Regional Athletic Association (EVRAA)** and to ensure effective coordination among committee members, a meeting of the **Billeting and General Services Committee** is hereby scheduled on **September 3, 2026 (Thursday)**, at **2:00 P.M.** at the **City Engineering Office (CEO) Conference Room, Calbayog City**.

2. The meeting aims to:
a. provides budget proposal and submission
b. timeline
c. schedule of activities
d. checklist per sub-committee
e. others

3. All members of the Billeting and General Services Committee are directed to attend the meeting promptly and come prepared with updates and recommendations relevant to their respective assignments. See attachment 1 for the list of Billeting and General Services Committee.

4. Immediate dissemination of this Memorandum is desired.



for: *[Signature]*
JOEL A. ZARTIGA PhD, CESO VI
OIC-Schools Division Superintendent
SO. # *W S. D26*

Enclosure: *Executive Order* 2026 s. 2026 To be indicated in the **Perpetual Index**
Under the following
SGOD EVRAA



Attachment 1: Billeting and General Services DepEd Personnel

NAME	BILLETING AND GENERAL SERVICES COMMITTEE AND SUB-COMMITTEE
1. Atty. Rhea P. Aguado	Billeting and General Services Vice-chairman
2. Engr. Jordan De Veyra	Asst. Coordinator Billeting Quarters
3. Engr. Wilson Montes	Member Sub-com Billeting Quarters
4. Engr. Paul Anthony Abaigar	Member Sub-com Billeting Quarters
5. Kristabel Cabral	Sub-committee on Procurement Member
6. Christie Drilon	Sub-committee on Procurement Member
7. Elbert G. Ongcal	Sub-committee on Waste Disposal Management Member
8. Robert Ornopia	Sub-committee on Waste Disposal Management Member
9. Reynaldo T. Bernales	Head Coordinator Billeting Quarters Management
10. Benedicto Merales	Asst. Coordinator Billeting Quarters Management
11. Lea L. Jordan	Carayman ES-BQM
12. Luz T. Uy	Bagacay IS-BQM
13. Nova S. Gaspan	Calbayog Pilot CES-BQM
14. Dioleriano Y. Cacaít Jr.	Calbayog SPED Center-BQM
15. Dr. Milaner R. Oyo-a	CCNHS-BQM
16. Fernando Medrina	Calbayog East CES-BQM
17. Romeo D. Castante	SPNHS-BQM
18. Dr. Jaime E. Sagayap Jr.	SPCES-BQM
19. Wilma L. Reyes	Trinidad NHS-BQM
20. Zenaída C. Saavedra	Trinidad CES-BQM
21. Dr. Maria Luz C. Murillo	ONHS-BQM
22. Nimfa S. Doroja	Oquendo CES-BQM
23. Dr. Virginia A. Millares	Tinambacan CES
24. Emelie O. Tarrayo	RLMSF-BQM
25. Aliza Borela-Roa	EXECOM Secretariat Member
26. Katherine Capalis	EXECOM Secretariat Member
27. Carren Meryl Cabadsan	EXECOM Secretariat Head
28. Oscar D. Billate Jr.	EPS-SGOD/DSO
29. Peter John B. Tomale	TA-I/ SSC Focal