November 23, 2026

DIVISION MEMORANDUM
PRS-2026-592

CALL FOR SUBMISSION OF INNOVATION PROPOSALS

To : Assistant Schools Division Superintendent
SGOD and CID Chiefs
Education Program Supervisors
Public School District Supervisors
Unit/Section Heads
Public Elementary and Secondary School Heads
All Others Concerned

1. In accordance with Division Memorandum No. 579, s. 2024, titled "Dissemination and Adoption of Innovation Management Guidelines," this Office, through the Planning and Research Section (PRS), hereby invites the **submission of innovation proposals** for Calendar Year 2027.

2. Relative to this, the following activities shall be undertaken:

Activities	Timeline
Submission of electronic copies of innovation proposals and required annexes through the link and QR code below: **bit.ly/RIMCalbayog**	November 23, 2026 to January 7, 2027
Initial screening of the innovation proposals	January 11 to 13, 2027
Presentation and Evaluation of innovation proposals by the Schools Division Innovation Review Committee (SDIRC)	January 25 and 26, 2027
Announcement of Shortlisted Innovation Proposals	February 1 and 2, 2027

3. In line with this, proponents are advised to submit the minimum requirements as specified in Division Memorandum No. 579, s. 2024. The necessary templates may be downloaded from **bit.ly/IMGFiles**.

a. Endorsement letter signed by the immediate supervisor;

b. Innovation proposal;
c. Signed declaration of anti-plagiarism; and
d. Signed declaration of absence of conflict of interest.

4. Furthermore, the rubrics in Enclosure No. 1 shall be utilized by the SDIRC in appraising the submitted innovation proposals.

5. For inquiries or further clarification, you may contact Galina V. Panela, SEPS-PRS, through email at galina.panela@deped.gov.ph.

6. Immediate dissemination of and compliance with this Memorandum are desired.

JOEL A. ZARTIGA PhD, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

DEPED DIVISION OF CALBAYOG CITY
RELEASED
DATE: 23 NOV 2026
BY:

Enclosure: *As stated*
Reference: *As stated*

To be indicated in the Perpetual Index under the following subjects:
INNOVATION PROPOSAL

SGOD-PRS-GVP

Enclosure No. 1 of DM #_____, s. 2026

Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

RUBRICS ON THE EVALUATION AND APPROVAL OF INNOVATION PROPOSAL

RIMS Tracking No.	
Innovation Title	
Proponent/s	**Office/School**
RIMS Tracking No.	

Criteria	Excellent	Good	Average	Fair	Poor	Rating	Comments
(25%) Alignment with DepEd's Strategic Priorities	**(25)** The proposal is 100% aligned with and directly supports DepEd's key strategic priorities and initiatives.	**(20-24)** The proposal is 75%-99% aligned with DepEd's strategic priorities, with some direct linkages.	**(15-19)** The proposal is 50%-74% aligned with DepEd's priorities, but the connection is not very strong.	**(10-14)** The proposal is 25%-49% aligned with DepEd's priorities.	**(1-9)** The proposal is 0%-25% aligned with DepEd's strategic priorities.		
(25%) Potential Effects on Learning Outcomes, Teaching Effectiveness or System Efficiency	**(25)** The proposed innovation has 100% potential to significantly improve learning outcomes, teaching effectiveness, or system efficiency.	**(18-24)** The proposed innovation has 75%-99% potential to improve learning outcomes, teaching effectiveness, or system efficiency, but the impact is not clearly defined.	**(12-17)** The proposed innovation has 50%-74% potential to improve some aspects, but the impact is limited.	**(6-11)** The proposed innovation has 25%-49% potential to improve outcomes, effectiveness, or efficiency.	**(0-5)** The proposed innovation is unlikely (0%-24% potential) to have any meaningful impact on learning outcomes, teaching effectiveness, or system efficiency.		

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Criteria	Excellent	Good	Average	Fair	Poor	Rating	Comments
(20%) **Originality of the Innovation**	(20) The proposed solution is 100% original and innovative, with a clear differentiation from existing approaches.	(15-19) The proposed solution demonstrates a 75%-99% level of originality and innovation, with improvements regarding current practices.	(10-14) The proposed solution has 50%-74% elements of innovation, but the overall approach is not significantly different from existing methods.	(5-9) The proposed solution has 25%-50% originality and innovation with only minor improvements over current practices.	(0-4) The proposed solution has 0%-24% level of originality and innovation and is remarkably like existing approaches.		
(20%) **Feasibility and Sustainability**	(20) The proposal presents **1.** A comprehensive, well-structured implementation plan with clear timelines and milestones **2.** Feasible and specific activities for each milestone **3.** Identified potential challenges with detailed mitigation measures **4.** Comprehensive monitoring and evaluation schemes	(15-19) Three of the 4 elements are present	(10-14) Only 2 of the 4 elements are present	(5-9) Only1 element is present	(0-4) No element is present		
(10%) **Cost-Effectiveness**	(9-10) The proposal demonstrates 100% cost-effectiveness and efficient	(8-7) The proposal demonstrates 75%-99% cost-effectiveness and	(5-6) The proposal outlines the cost and resource	(3-4) The proposal has limited or 25%-49% cost-	(1-2) The proposal lacks (0%-24%) cost-effectiveness and efficient use of		

Criteria	Excellent	Good	Average	Fair	Poor	Rating	Comments
and Resource Utilization	utilization of resources. Detailed budget and cost estimates are provided.	resource utilization. Budget and cost estimates are provided.	requirements, but only demonstrates 50%-74% cost-effectiveness	effectiveness and resource utilization. Budget details are incomplete.	resources. Budget details are not provided.		
					Total Rating		

Source: Department of Education, Schools Division of Calbayog City. (2024). Division Memorandum No. 579, s. 2024: *Dissemination and Adoption of Innovation Management Guidelines.*

Reviewed by:

NAME
Position
Date: _____
Signature above printed name

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